

RESTORE HOUSE INC.
Application for Employment
MN Rule 9530.6460, Subpart 3, A

PERSONAL INFORMATION

Name (please print) _____
Date

Street Address _____
City _____
State/Zip

Phone Number

QUALIFICATIONS FOR EMPLOYMENT

_____ I am 18 years or older?

_____ I attest to the fact that I have been free of chemical use and alcohol use problems for at least two years preceding the date of this application if applying for a position as a Program Director, Clinical Supervisor/LADC, other supervisors, nurses, counselors, and other professionals; or one year if applying for a position as a paraprofessional and all other staff member with direct client contact to qualify for hire by Restore House Inc.

EMPLOYMENT DESIRED

Position applying for: _____ Date available: _____

PHYSICAL RECORD

Do you have any physical limitations that preclude you from performing any work for which you are being considered? _____

If yes, explain _____

EMPLOYMENT RECORD (List all employers for the past five (5) years)

If applying for a position which provides psychological services an inquiry will be made to those employers regarding substantiated sexual contact with a client required by MN Statutes, Chapter 148A

Employer	Address/Phone #	Dates Employed	Position Held

EDUCATION RECORD

School	Address/State	Date	Degree	Subjects Studied

REFERENCES (List three former employers or someone who knows your work abilities)

Name	Address/Phone #	Occupation	Years Acquainted

STAFF QUALIFICATIONS SPECIFIC TO JOB DESCRIPTION (Attach personal resume, if applicable)

IN CASE OF EMERGENCY NOTIFY

Name: _____ **Relation:** _____ **Address:** _____ **Phone:** _____

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein. I give the references listed above permission to give you any and all information concerning my previous employment, any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand that if offered a position with Restore House, I will have to undergo a Minnesota Department of Human Services Background Study prior to starting work. I also understand that my employment with Restore House Inc. will be dependent on passing the background study.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.

APPLICANT SIGNATURE

DATE

Please send Resume with application